

Madan Bhandari University of Science and Technology

Call for Applications for President

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Madan Bhandari University of Science and Technology (MBUST) was established upon the promulgation of the Madan Bhandari University of Science and Technology Act, 2079 (2022 CE). The Recommendation Committee notifies and requests for applications from able, experienced, qualified and willing individuals to the post of the President of the University and solicits them to make valued contribution through providing leadership in program development and their execution in the University established with the high aim of creating a World-Class university in Nepal. The applications are requested to be sent via email to info.sc@mbust.edu.np not later than 5 PM on Asar 23, 2080 (July 7, 2026). For more information in this regard, please visit the website www.mbust.edu.np or contact the concerned officials on 9841627999 or 9851223352.

Padma Jyoti, Convener, Recommendation Committee

Guidance for Submission of an Application

An application for the President should be submitted as prescribed in Annex 1. CV of applicant should preferably include the information as prescribed in Annex 2. The general terms and conditions of the post of the President of the University is as per Annex 3.

Annex 1

Application for Presidentship

The application for the Presidentship of Madan Bhandari University of Science and Technology should include the following documents:

1. A duly signed application addressed to the Convener of the Recommendation Committee.
2. A CV following the suggested guidelines.
3. A description of 900 to 1000 words articulating the contribution the applicant expects to make for development of the university.
4. An evidence confirming the eligibility of the applicant for the Presidentship he/she has applied for.

Annex 2

Information to be Included in CV

1. Name, date of birth, residential address, country of citizenship, gender, email, contact telephone.

2. Academic qualification with degree, specialization, year of degree award and degree awarding institution.
3. Job experience
4. Publications
5. Philanthropic activities with evidence, preferably with third party recognition.
6. Service to society with evidence, preferably with third party recognition.
7. Major achievements with evidence, preferably with third party recognition.
8. Leadership responsibilities with description of role, duration, institution and impact.
9. Information specific to various categories of leadership

Annex 3

Terms and Conditions of the post of President

1. Qualifications of the President: (1) Qualifications of the President shall be as follows:

- (a) PhD in a relevant subject
- (b) Renowned academic
- (c) Experience of successfully leading academic institutions
- (d) Experience to lead policy dialogue with the Government, political leaders, donors and other stakeholders
- (e) Recognized by the society for integrity, innovativeness, boldness and determination
- (f) Recognized by the society for significant career achievements
- (g) Proven ability to protect an institution from external interference of all sorts including political
- (h) Proven fundraising ability
- (i) Deep knowledge of the context of national and global higher education issues and approaches for addressing them
- (j) Experience of higher education sector reforms and development

2. Tasks, Duties and Responsibilities of the President: (1) In addition to the tasks, duties and responsibilities described in the Act, the following are the tasks, duties and responsibilities of the President:

- (a) To implement and make to implement decisions and directives of the BOT.
- (b) To sign on behalf of the University agreements between national and international organizations consistent with the short- and long-term plans, and strategies of the University.

(c) To represent the University in public affairs.

(d) To issue directives pertaining to University business within President's jurisdiction.

(e) To delegate powers vested on the President by the Act or Rules to any council, committee or body or subordinate officer or employee as required.

(f) To exercise residual powers not assign to any other body or office or officials by the Act, Rules, Regulations and Working Procedures.

(g) To inform the Executive Council and the Board of Trustees about the powers exercised pursuant to Sub-Rule (f) to the subsequent meeting of the Board of Trustees and Executive Council.

(i) To execute or cause to execute other tasks as assigned.

3. Remuneration and facilities: (1) The President's salary and other benefits shall be as prescribed in the university financial rules.

(2) The remuneration and benefits of the President for the second year of the tenure shall be reviewed.

4. Vacation and Leave: (1) The President may, from time to time, as approved by the Chairperson of the Board of Trustees, take a vacation leave with full pay for up to 8 months during the tenure at the rate of two months a year.

(2) The President shall receive payments for the unused vacation leave of up to 6 months at the end of the tenure.

(3) If the President leaves the office or is terminated before the end of the tenure he/she shall also receive payments for the unused leave of up to 6 months earned before the termination.

5. Termination of the Tenure of President: The post of the President shall be terminated in the following cases:

(a) If the Chairperson accepts the resignation submitted by the President, or

(b) On the expiry of /her tenure, or

(c) If officially proved to be insane or mentally unsound, or

(d) In case of death, or

(e) If there is a conflict of interests that cannot be managed.

(f) If he/she acts against the interest of the University.

(g) If found guilty by a court of law for moral turpitude or other criminal charges.

6. Acting President: (1) If the President has to leave the country in connection with the work of the University or if he/she has to take a leave of absence from the University the President shall assign one of the Vice Presidents the responsibility for the Acting President.

The following clauses are from Financial Rules of MBU

Remuneration and facilities of the President: (1) The President shall receive a monthly salary of Rs.85,077 and a dearness allowance of Rs.5,000. In addition, the President shall receive benefits as per the provisions of the Social Security Fund (SSF).

(2) The President will be provided with an office vehicle and a driver and the University will bear the expenditures related to fuel and maintenance. If the President chooses to use his/her own vehicle and driver reimbursements as specified in the Financial Rules shall be made in lieu of the use of his/her vehicle, and expenditures incurred for the driver, vehicle maintenance, and fuel based on the log book.