

Trustee Recommendation Committee

**Call for Applications and Nominations for Trustees
Date of Notice Publication: February 4, 2025 (Magh 22, 2081)**

Madan Bhandari University of Science and Technology established on August 3, 2022 is a research oriented-public university mandated to deliver world-class research and teaching. Its mission is *building prosperous and just Nepal* and vision is *to be a world-class university*. The Madan Bhandari University of Science and Technology Act, 2079 (2022 AD) grants significant autonomy to the University, which constitutes a strong foundation for developing a world-class university. It is governed by a Board of Trustees with powers to adopt Rules and appoint the President of the University.

Pursuant to Clause 7 Sub-Clause (3) of the Act and Trustee Recommendation Committee Rules, 2081 (2024 AD) the Trustee Recommendation Committee invites applications from individuals interested to serve as trustees for the vacant positions of the trustees listed below. And individuals wishing to nominate trustees are also requested to submit nomination papers. Applications and nominations may be submitted to the office of the University at Chitlang, Thaha Municipality Ward 9, Bagmati Province, Nepal or sent to email info@mbustb.edu.np not later than 4:00pm on Thursday, February 20, 2025. Additional information can be obtained by calling Mr. Rabi Manandhar Sayami at 9840088016 during the office hours.

Constituency	Number of vacancies
Professors, female, in the area of science and technology – on service or retired	1
Professors belonging to areas other than science and technology – on service or retired	1
Renowned individuals with experience of serving as trustees of world-class universities	1
Individuals who have achieved remarkable professional achievements or rendered exceptional contribution to the society	2

Trustees should abide by the Rules Relating to Code of Ethics and Conduct of Members of the Board of Trustees, 2080 (2023 AD). All University Rules are available at www.mbustb.edu.np.

Prof. Suresh Raj Sharma, Chair, Trustee Recommendation Committee

An application for the trusteeship should be submitted as prescribed in Annex 1. Individuals nominating trustees should submit documents as prescribed in Annex 2. CVs of applicants as well as nominees should include the information as prescribed in Annex 3. Applicants and individuals who have provided their consent for applications should be aware of the commitments to be made by them while agreeing to serve as trustees. These commitments are listed in Annex 4.

Annex 1

Application for Trusteeship

The application for the trusteeship of Madan Bhandari University of Science and Technology should include the following documents:

1. A duly signed application addressed to the Trustee Recommendation Committee.
2. A CV following the suggested guidelines.
3. A description of 500 to 600 words articulating the contribution the applicant expects to make for development of the university.
4. An evidence confirming the eligibility of the applicant for the category of trustee he/she has applied for.

Annex 2

Documents to be submitted by an Individual Nominating a Trustee

1. A letter of trustee nomination from the individual nominating a trustee to the Recommendation Committee supported by the following documents:
 - a. A CV of the candidate to be nominated following the suggested guidelines.
 - b. A recommendation of 500 to 600 words describing the suitability of the suggested individual for the position of the trustee of nominated category.
 - c. Consent letter from the person being nominated addressed to the Recommendation Committee explicitly stating that he/she has read the Commitments of the Candidates for Trustees.
 - d. CV of the individual nominating a trustee.

Qualifications for an Individual for Nominating a Trustee

1. Any individual is qualified for nominating a trustee.

Annex 3

Information to be Included in CV

1. Name, date of birth, residential address, country/ies of citizenship/s, gender, email, contact telephone.

2. Academic qualification with degree, specialization, year of degree award and degree awarding institution.
3. Job experience
4. Publications
5. Philanthropic activities with evidence, preferably with third party recognition.
6. Service to society with evidence, preferably with third party recognition.
7. Major achievements with evidence, preferably with third party recognition.
8. Leadership responsibilities with description of role, duration, institution and impact.
9. Information specific to various categories of trustees to be appointed.
 - a. ***Professors, female, in the area of science and technology – on service or retired***
 - i. Specializations and HEIs awarding professorship and year of award, retired or on service.
 - b. ***Professors belonging to areas other than science and technology – on service or retired***
 - i. Specializations and HEIs awarding professorship and year of award, retired or on service.
 - c. ***Renowned individuals with experience of serving as trustees of world-class universities***
 - i. Period of service (from ..to ..) as a trustee and HEI (ranked within top 200 in Academic Ranking of World-class Universities).
 - d. ***Individuals who have achieved remarkable professional achievements or rendered exceptional contribution to the society***
 - i. List of significant professional achievements and their impact; list of exceptional contribution to the society and their impact. Evidence of third-party recognition, if any.
10. Name of at least two referees, who have confirmed their willingness to provide information upon a request from the Recommendation Committee, with contact numbers and emails.

Annex 4

Commitments of the Candidates for Trustees

1. I acknowledge that trusteeship is a public/community/social service. I shall not seek any compensation for the time I may spend for the business of the Board of Trustees (BOT).
2. I shall commit to making best efforts to ensure accountability in the use of funds by the university leadership.
3. I shall commit to raising funds for the MBUST, including from my personal resources to the extent possible.
4. I shall closely monitor university activities.
5. I shall commit to promoting and protecting interests, norms and values of the university above any other interests including my personal interests. And in doing so I shall firmly resist internal and external pressures including those of partisan nature.

6. I shall not participate in any activity that constitutes a conflict of interest, and if any potential conflict of interest arises, I shall report that immediately to the BOT and the University leadership.
7. I shall not benefit from the position of a trustee by seeking any favors in decision making including students' enrolment, staff hiring and procurement decisions.
8. I shall refrain from expressing opinion that is contrary to the decisions made by the BOT.